

Binning is Winning

What?

Project Name & Brief Description:

The project will be looking at upskilling all OHIP partners staff with up to date information on waste management, fly tipping and recycling. This will involve each partner organisation sending frontline staff to a training session with the waste management team at Oldham Council.

This will then enable staff to be better prepared to deal with issues relating to recycling and fly tipping.

The second leg of the project is to work in conjunction with the waste management team at Oldham Council to deliver workshops and learning sessions in education establishments especially within areas where the waste management team or OHIP organisations has highlighted to be 'hot spots' for low levels of recycling or fly tipping. These sessions to be expanded to include community groups and target adults as well as children. Each session will include a training session to be led by OHIP partner staff and a practical session led by the waste management team.

Pledges to be taken from attendees and followed up to establish outcomes.

Which Sub Regional Priorities and Objectives does the project support?

- Oldham Corporate Plan and the Oldham Environmental Policy
- Links in with the councils co-operative policy where everyone does their bit

Why?

Objectives (What is the project trying to achieve?)

- Upskill staff to deal with questions and queries about recycling
- Clear understanding and consistent advice given regarding recycling
- Engage adults and children through learning and practical sessions-gain pledges to make a shift in behaviour
- Improve outlooks of neighbourhoods
- Reduce cost of removing fly tipping
- Increase knowledge around recycling for staff and residents
- Consistent advice from Waste Management team and OHIP partners-esp in relation to new tenancies and ordering bins

Scope (What's in and what's out?)

Whats in:

- Free training sessions for staff
- Partnership working between Oldham Council and OHIP
- Advice for residents
- Information material to hand out to residents

What's out:

- Incentives for attendance

Who?

Project Sponsor:

Project Manager: Kelly Nicholson

Team members: Kelly Nicholson-Villages, Joanne Stanley-Oldham Council, Sally Garner-Contour, Juned Ullah-Regenda, Steph Hill-Contour, Representative from Great Places tbc

Organisations: All OHIP partners

How?

Main outcomes: (what is to be produced, in what form? Key milestones)

- Improve knowledge of environmental issues for staff and residents-measured through evaluation forms after sessions
- Ensure sessions are planned and all OHIP partners staff are invited to attend and take up on offer
- Carefully plan sessions in communities and ensuring training content is suitable for the target audience, alter and adapt to suit needs
- Pledges from residents on behavioural change-tracked and then followed up by individual organisation. Feedback to be sent to project lead to collate
- Visual improvement on estates where training is delivered-monitored through estate inspection by housing staff. Areas to be highlighted to staff to monitor closely and feedback

When?

Project plan: (list tasks, how long they might take, who will do them)

- Produce monitoring and evaluation sheets for sessions with staff
- Arrange training/refresher sessions for OHIP partner staff. To be arranged by KN, SK and JS. To be arranged by June 2017
- Invite all partners to nominate staff to attend, collate names and arrange sessions accordingly-JS to arrange, KN to collate names with support from sub-group and SK-June 2017
- Hold sessions and deliver-JS. To be done during July/August

- Contact primary schools to deliver sessions for children aged between 8-11yr old. Contact to be made by all sub-group members and information passed to KN. JS to also contact schools and existing contacts within schools to arrange these sessions. To be done in Early September
- Arrange and deliver sessions with contacts from school-JS to arrange this with support from KN and SK. Each sub-group member to allocate staff or themselves to support the theory delivery in these sessions. JS to lead on practical aspect-Sept/Oct
- Put forward details of community groups, venues for sessions and organisations within their localities for further sessions to be arranged to target adults-All OHIP partners, sub-group members and waste management team. Sept/Oct
- Arrange and deliver sessions in partnership with waste management team. Each OHIP organisation to nominate staff member to help in delivery in their areas. Oct/Nov
- Follow up pledges and change in behaviour through estate inspections and follow up contact through calls and feedback sessions. Sub-group members to contact within their localities. Dec/Jan

Obstacles:

Risk Management (What events could jeopardise the project? What might reduce their likelihood & severity?)

- Low attendance for sessions
Mitigation-Each OHIP partner to nominate at least 4 members of staff to attend these sessions
- Low engagement from organisations, schools etc
Mitigation-use previous relationships with schools and organisations to arrange these, contact lead in community such as resident associations to promote the sessions. Also link into existing activities such as groups already in operation and make training a part of the sessions. Engage voluntary organisations who already have good links with communities
- Low engagement from partners-
Mitigation-hold regular meetings for the sub-group and cascade information to wider OHIP group to include all partners

Other information:

Things to think about: costs (both money & time), how long will it take, will a new team need to be formed, does it link into, or depend on, other projects, how will you deal with change during the project, who you will report progress to, data management issues:

- Cost-The project is cost free for training to staff as this will be provided by the Environmental team, also training to school is within their working objectives so will be done in partnership, venues will be offices and community centres that partners have access to for free
- Staff time- the commitment to attend sessions, sessions will only be for a few hours and shouldn't take up too much staff time. Commitment to support delivery in school to be shared by sub-group and dependent on geographical

area

- Sub-group to manage the project with project lead
- Sessions at schools to be followed by evaluation forms and pledges from the children on what change they will make in their behaviour towards recycling. Pledges to be followed by sending out monitoring forms to all schools 2 weeks after sessions to monitor the change in behaviour
- Quarterly progression report to be feedback to OHIP board

Outcomes/asures:

How will you know if the project has succeeded?

- Consistent advice being given across all OHIP partners and waste management team
- Staff have up to date knowledge on recycling and environmental issues
- Reduction in fly tipping and increase in recycling on estates-monitored through estate inspections
- Follow up by pledges made by children in school and residents after sessions

Expected Project Start Date:May 2017

Expected Project End Date: Jan 2018